

The Texas Roundup

From the Officers and Committee Chairs

FIRST EDITION

MAY, 2010

Welcome to The Texas Roundup. This publication is meant to give you the latest and greatest news and information from around the association.

PRESIDENT

Betty Wells, PP, PLS, TSC

Ongoing projects: Executive Committee Retreat to be held May 21-23, 2010 in Austin, Texas; Officer and liaison committee chairmen training; assisting with development of mission statement

Update on current projects: Timely submitted President's article to Docket Editor; communicated with officers regarding reminding committee chairs to submit Docket articles as required from specific committees and to remind specific committees to submit 10th of month reports to President-elect

Possible new projects to research and/or develop: Development of surveys for distribution to members, one-day CLE session, improved website

Other information to share with the TALP Board: Additional information will be shared with TALP Board during EC Retreat

PRESIDENT-ELECT

Kristy Turner, PP, PLS, CLA, TSC-CL, TSC-RE

Ongoing projects: Executive Committee Retreat to be held May 21-23, 2010 in Austin, Texas; Revise Policy and Procedure Manual; Assist in transferring Treasurer books over to Cheryl Wenzel

Update on current projects: Communicated with committees regarding 10th of month reports

Possible new projects to research and/or develop: Complete Preference Sheet for website

Other information to share with the TALP Board: Additional information will be shared with TALP Board during EC Retreat

TREASURER

Cheryl Wenzel, PP, PLS

I have contacted my committees chairmen to get in their 10th of the month reports. Other than that, Treasurer has been inactive since May 1, 2010.

SECRETARY

Jane Harrison, PLS

I have nothing to report for the month of May.

PARLIAMENTARIAN

Julie Abernathy, PP, PLS

Ongoing projects: Assistance with state president with ongoing projects. Communications with liaison chairmen: bylaws/standing rules, certification, fall board meeting, and marketing.

Update on current projects: I have received several e-mails from the marketing committee who is fired up and ready to assist with marketing TALP. Reminders have been submitted to liaison chairmen regarding *Texas Docket* deadlines for upcoming issue. I will also obtain information from each liaison chairman prior to attending the Executive Committee Retreat on May 21-22, in Austin.

Other information to share with the TALP Board: Additional information will be shared with TALP Board after the Executive Committee Retreat

ANNUAL EDUCATIONAL CONFERENCE 2011

Samantha L. Tandy, PLS and Vanessa Brock, PLS, CLA

Ongoing Projects: The committee is working to secure vendors, speakers and to finalize details of the schedule.

Update on current projects: The committee is working with the hotel to finalize contract for transmittal to President for execution. We are also continuing our communication with the City of Midland for the Planetarium optional event.

Possible new projects to research and/or develop: The committee is continuing to research ways that we can streamline some of the events at the conference and is researching what avenues to market to legal personnel in our area.

Other information to share with the Texas ALP Board: MALP is VERY excited to have this opportunity to give back to TALP in hosting this meeting and we look forward to the memories that will be made!

AWARDS

Patti T. Heaney, PLS

This committee is presently reviewing files from prior years, reviewing forms to be updated and otherwise inactive.

BYLAWS/STANDING RULES

Jorie Licking, PP, PLS

I recently attended the Annual Business Meeting in Austin, Texas where our 2010-11 officers were installed. I have reviewed the calendar and read correspondence from my liaison officer, Julie Abernathy. At this time, I have nothing new to report.

CERTIFICATION

Fay M. Jordan, PP, PLS

Ongoing projects: None at this time.

Update on current Projects: None at this time.

Possible new projects to research and/or develop: Complete Certification Committee membership.

Possible cram session at September TALP meeting or weekend prior to March Exams.

Letters to employers of new members regarding NALS certification available.

E-DISTRIBUTOR/ROSTER

Rita C. Alesi, PP, PLS, TSC

Ongoing Projects:

- Maintenance of membership database.
- Preparation of Supplemental Official Roster for Fall Educational Conference.
- Maintenance of miniroster.
- Maintenance of e-distribution database.
- Distribution of messages to the membership as requested.

Update on Current Projects:

- Membership Database—Update in progress. A TALP roster has been requested from NALS for comparison purposes.
- Supplemental OR—The committee is working to create the Chapter Roster Database. At the time of this report, only two chapters have provided rosters.
- Miniroster—Corrections submitted since Annual Meeting have been made and the corrected miniroster provided to President Betty.
- E-distribution Database—No changes currently pending.
- E-distributions—No requests received since Annual Meeting.

Possible New Projects to Research and/or Develop:

A suggestion was given that a printed membership roster be provided to members who register for the Fall Education Conference. Feasibility is under consideration.

Other Information to Share with the Texas ALP Board:

Recommendations:

- That the Roster Chair (or a membership committee member be assigned to) contact the members to confirm e-mail addresses received from NALS rebate reports when in conflict with what has been provided by E-Distributor.
- That the E-Distributor and Roster chairs be included in meetings of the Membership Committee.
- That a system be created to coordinate updates, additions, and removals from the electronic database between Roster, E-Distributor, and Membership.
- That Roster forward change notices received to E-Distributor or provide an e-mail list periodically (weekly or every two weeks) of changes received.
- That the membership database be timely updated following receipt of requested changes from E-Distributor. (The information provided by the E-Distributor is more current than shown on the NALS rebates reports.)
- That a set time be established for how long a lapsed member may remain in the e-distribution database. (If the lapsed member is not removed after the established period and receives Texas ALP notices, would it be an incentive to rejoin or possibly attend some events or CLE opportunities?)

EDUCATION

Marty Olson, PLS, TSC-RE

No report.

FALL EDUCATIONAL CONFERENCE (2010)

Sondra Heugatter, PP, PLS, TSC-CL, TSC-RE

The committee is working on getting vendors in place. Speakers are almost in place. The committee is working on the mock trial and finalizing other aspects of the conference.

FINANCE

Kim Culpepper, PLS, TSC and Dianna Roberts, PLS, TSC

Ongoing Projects: At the annual meeting suggestions were received on possible finance items. The Finance Committee is currently researching cost of such items along with other ideas and will provide information to the TALP Board once received.

Update on Current Projects: At the Annual Meeting, the Finance Committee sold \$633.00 of its inventory. This amount includes \$120 in prepaid orders for a CD of the Annual Meeting. Many thanks to everyone who came by the Finance Table.

Possible New Projects to Research and/or Develop: The Finance Committee plans to do a raffle at the Fall Board Meeting focusing on the different seasons.

FINANCIAL REVIEW

Rebecca Widner

Treasurer records are still under review.

MARKETING

Leslie G. Stokes, PP, PLS, TSC-CL

Since the 2010 Annual Conference held on May 1, this Committee has accomplished the following tasks:

1. Prepared and submitted marketing article for the July issue of *The Texas Docket*;
2. Forwarded a copy of the Membership/Marketing presentation to President Betty Wells;
3. Confirmed the deadline to submit a Texas ALP ad for the 2010 Region 6 Conference; and
4. Contacted the Chairmen for the 2010 Fall Educational Conference, the 2011 Annual Educational Conference, and the 2011 Region 6 Conference and requested their assistance in planning marketing events for each of these conferences.

The following are the current projects the Committee is working on:

1. Preparing an ad for the 2010 Region 6 Conference;
2. Planning a marketing contest to promote Texas ALP's social media functions;
3. Planning marketing events to promote the 2010 Fall Educational Conference; and
4. Updating the Texas ALP Ning page with events from the 2010 Annual Educational Conference.

MEETINGS COORDINATOR

Donna Dendy, PP, PLS, CLA, TSC and Kathie Jean Keys, PP, PLS

Ongoing projects: Prepare presentation/articles for encouraging chapters to host educational conferences. Prepare recommendations to chapters hosting meetings as to coordination with the appropriate state chairmen, promotion of vendors, etc.

Update on current projects: Not applicable.

Possible new projects to research and/or develop: See above

Other information to share with the Texas ALP Board: Any suggestions for improvements of the educational conferences from either members or chapters would be appreciated.

MEMBERSHIP

Samantha L. Tandy, PLS

Ongoing Projects: Communication with members who renew and incoming members to find out what needs they have. General communication with members about the goings on in TALP and to give them the most “bang for their buck” when it comes to their membership.

Update on current projects: The committee is starting to work on an incentive for members who renew and recruit new members.

Possible new projects to research and/or develop: Work with local chapters to help them find their “it” and use that to market to potential members.

Other information to share with the Texas ALP Board: None.

NOMINATIONS AND ELECTIONS

Bette A. Tower, PLS

No report.

PROFESSIONAL DEVELOPMENT

Karen Branigan, PLS

Attended the 2010 TALP Annual Meeting in Austin and attended the officer and chair training session led by Betty Wells on Friday morning. Met with prior committee chairperson, Samantha Tandy, and received notebooks and materials from her. Met with committee member to discuss plans for the year. Prepared and submitted article for Docket. Corresponded by e-mail with prior committee chairperson. Corresponded by e-mail with both new committee members.

REGION 6 2011 ANNUAL MEETING

Sharon Simpson, PLS

This committee was formed at the 2010 Annual meeting in Austin and consists of me, Sharon Simpson, as committee chair, Tina Hurley, Region 6 Director, Stacy Kolar, Sharon Lee, Deb Montoya. We are checking from east to west and north to south, all over the great state of Texas for a location to host the 2011 Region 6 Meeting.

STRATEGIC PLANNING

Mary Bullard, CLA, TSC-RE

Ongoing projects: Revising 2004 Strategic Plan

Update on current projects: Those present at the 2010 Annual Conference were presented with information concerning the need to update the 2004 strategic plan. Members have been requested to respond with suggestions for an updated Mission Statement. Deadline for response is May 21.

Possible new projects to research and/or develop: None.

Other information to share with the Texas ALP Board: Not at this time.

THE TEXAS DOCKET

Tina Hurley, PP, PLS

Ongoing Projects: Look for possible authors/articles for upcoming issues in various legal publications.

Update on current projects: Various committee articles have been received for the July issue and the first issue is being put together for review by the proofreaders and EC.

Possible new projects to research and/or develop: The chair will be compiling a list of possible advertisers for the Texas Docket this year and asks that the EC and other committee chairs send possible contacts for advertisers to the chair.

WEBMASTER

Scotti Beam, PP

Ongoing projects: None.

Update on current projects: Updating website with new officer/committee information.

Possible new projects to research and/or develop: None at this time.

Other information to share with the Texas ALP Board: N/A.