

TEXAS ROUNDUP

JUNE 2009

President – Mary Smith, PP, PLS

Since the last report, I have responded to e-mails, forwarded an article to the Webmaster for posting on the Web site, prepared the agenda for the Executive Committee meeting at the EC retreat, corresponded with the membership and education committees as their liaison officer, reviewed the May issue of the Roundup, corresponded with the first timers who attended the 2009 Annual Conference, and calendared dates for the year.



It is exciting to see the energy and enthusiasm of the committees as the members have begun working toward the goals established in Waco!

President-Elect – Betty Wells, PP, PLS, TSC-RE

During the last month I have responded to e-mails, reviewed the hotel contract for the 2010 Annual Conference, attended the 2010 Annual Conference committee meeting, offered assistance to the professional development chair, responded to questions regarding what to include in reports from various chairmen, forwarded questions to liaison committee chairs in preparation of the E.C. retreat June 19-21 in Waco, and responded to communications from various vendors regarding professional services.

Treasurer – Kristy Turner, PP, PLS, CLA, TSC-CL, TSC-RE

Since last month, I have performed the following duties:

- * Communicated with my liaison chairmen;
- * Received and timely deposited funds; and

- * Written checks as approved by President, Mary Smith.

Itemized Categories - YTD
5/1/2009 through 6/10/2009

6/10/2009	Date	Account	Num	Description	Memo	Tag	Cir	Amount	Page 1
INCOME								1,683.00	
		Dues						610.00	
		Finance -- Sale Of Photo CD						350.00	
		Finance -- Sales of Logo Items						723.00	
EXPENSES								-2,117.98	
		EC Lodging						-531.10	
		NALS Foundation Circle Donation						-500.00	
		Other (Unbudgeted)						-818.65	
		Past President's Pin & Plaque						-268.23	
OVERALL TOTAL								-434.98	

Budget - Current Year
5/1/2009 through 4/30/2010 Using 2009-10 Budget

6/10/2009	Category Description	5/1/2009 Actual	- Budget	4/30/2010 Difference	Page 1
INCOME					
	Docket -- Ads			-500.00	
	Other Docket -- Ads		500.00	-500.00	
	TOTAL Docket -- Ads	0.00	500.00	-500.00	
	Dues	610.00	7,500.00	-6,890.00	
	Education	0.00	1,200.00	-1,200.00	
	Finance -- Sale Of Photo CD	350.00	325.00	25.00	
	Finance -- Sales of Logo Items				
	Other Finance -- Sales of Logo Items	723.00	1,200.00	-477.00	
	TOTAL Finance -- Sales of Logo Items	723.00	1,200.00	-477.00	
	Interest Income	0.00	500.00	-500.00	
	Leadership	0.00	0.00	0.00	
	Marketing-2007 State Bar Booth	0.00	0.00	0.00	
	Membership Awards	0.00	0.00	0.00	
	Other Income	0.00	1,000.00	-1,000.00	
	Texas ALP Meetings				
	Other Texas ALP Meetings	0.00	4,000.00	-4,000.00	
	TOTAL Texas ALP Meetings	0.00	4,000.00	-4,000.00	
	TOTAL INCOME	1,683.00	16,225.00	-14,542.00	
EXPENSES					
	Awards	0.00	130.00	130.00	
	Docket -- Postal	0.00	200.00	200.00	
	Docket -- Postal Permit	0.00	0.00	0.00	
	Docket -- Printing	0.00	200.00	200.00	
	EC Lodging	531.10	750.00	218.90	
	Fidelity Bond	0.00	120.00	120.00	
	Finance	0.00	750.00	750.00	
	Finance - Non-meeting	0.00	0.00	0.00	
	Leadership -- Meeting	0.00	0.00	0.00	
	Marketing				
	Other Marketing	0.00	750.00	750.00	
	TOTAL Marketing	0.00	750.00	750.00	
	Membership	0.00	100.00	100.00	
	NALS Ads	0.00	750.00	750.00	
	NALS Fndn Auction Donations	0.00	200.00	200.00	
	NALS Foundation Circle Donation	500.00	500.00	0.00	
	NALS Incoming President's Reception	0.00	0.00	0.00	
	NALS Meetings	0.00	3,500.00	3,500.00	
	NALS President (TALP AC expenses)	0.00	1,000.00	1,000.00	
	NALS Presidents' Gift	0.00	100.00	100.00	
	Nominations & Elections	0.00	0.00	0.00	
	Officer Registrations	0.00	1,250.00	1,250.00	
	Other (Unbudgeted)	818.65	200.00	-618.65	
	Past President's Pin & Plaque	268.23	200.00	-68.23	
	Printing-Copying	0.00	100.00	100.00	
	Regional Assessment	0.00	300.00	300.00	
	Sales Tax	0.00	250.00	250.00	
	Scholarship	0.00	1,500.00	1,500.00	
	Shipping & Postage	0.00	500.00	500.00	
	Supplies	0.00	350.00	350.00	
	Web Page	0.00	500.00	500.00	
	TOTAL EXPENSES	2,117.98	14,200.00	12,082.02	
	OVERALL TOTAL	-434.98	2,025.00	-2,459.98	

Secretary – Jorie Licking

I have communicated with my liaison committee chairs regarding various matters, including getting their monthly reports submitted. I have also asked



the committee chairs to let me know of any concerns or issues they wanted the EC to discuss during the work session scheduled for the weekend of June 19-21 in Waco. I have responded to emails as

necessary and will be attending my first EC work session June 19-21. I have also sent out a get-well card to one of our members who had surgery recently.

Parliamentarian – Donna K. Dendy, PP, CLA

I have:

- * approved the amended bylaws for Houston ALP and forwarded same to NALS;
- * been in contact with all my liaison committees;
- * reviewed various letters as requested by the President; and
- * assisted the President as requested.

2010 Annual Conference – Diane Watters

The planning has begun for the 2010 Annual Meeting to be held in Austin on April 30-May 1, 2010. This is going to be the fun event for 2010.

Awards – Cynthia Barrett, PP, PLS, TSC

The Awards Committee is thinking outside the box and proposes a new award for those energetic legal professionals who are not involved on the TALP or NALS level, are active in their local chapters, and embody the spirit and excitement of their local chapters and Texas ALP. The rules and regulations are in final preparation for the Spirit Award, and we

anticipate presenting this award at the Annual Meeting in Austin, Texas.

Watch for details in the *Roundup* and the *Texas Docket*.

Bylaws/Standing Rules – Faynell Poe, PP, PLS

I've been reading (and re-reading) the Bylaws and Standing Rules in preparation for the July 4th deadline to send the request for proposed Bylaws and Standing Rules to the membership.

I have answered questions from members pertaining to the Standing Rules.

Just a reminder that if you are thinking of proposing an amendment, make sure your amendment addresses any other bylaw or standing rule that would/could be affected.

Certification – Marty Olson, PLS, TSC

Your certification committee has been hard at work to set up a PLS Cram Course for the weekend of February 27. We

have obtained information on 15 locations from Bastrop to Waco; from bed & breakfasts to cabins; group prices from \$120 to over \$6,000 (NOT!);



and individual prices starting from \$50 to \$600 (NOT!) a night. The gambit has been run. Stay tuned for more information regarding our exciting PLS Cram Course Weekend!

2009 Fall Educational Conference – Cheryl Wenzel, PP, PLS

Nothing new to report this month. Look for updates in July.

Finance – Kim Culpepper, PLS, TSC and Dianna Roberts, PLS, TSC

Primarily for our liaison officer, we have been reviewing the files from the previous committee to see what items we might suggest to order for sale.

Financial Review – Rebecca Widner



Nothing new since last month. Still awaiting receipt of the financial records from the Waco Annual Meeting.

Membership – Jane Harrison, PLS

The Membership Committee “met” via e-mail and determined the guidelines for our membership challenge.

Here are the guidelines:

Each membership committee member has been assigned chapters and she will keep a record of the new members. At the beginning of April 2010, the committee member will compare the roster for March against the first roster they received to determine the number of retained members. Each committee member will perform a percentage calculation and forward it to the membership committee chair who will recheck the calculations and determine the winner of the award.



An award will be presented to the local membership chair for the association with the highest percentage of retained members/new members and to the individual recruiting the most new members.

Nominations & Elections – Patti Heaney, PLS

This committee has been inactive during the month of May.

Roster – Bette Tower, PLS

The Roster Committee contacted all chapter 2008-2009 directors to have them procure or to get the new directors to procure their chapter roster information and forward it to me. I received all chapter roster information, assembled the information, and sent it to the parliamentarian and all pertinent officers and chairmen. I am now in the process of notifying NALS, the State Bar, Legal Directories Publishing, and Papillion Publishing of the new officer roster for Texas ALP.

Strategic Planning – Laurie Brantley, PLS

Just what is strategic planning? It’s a management tool. It can be used to determine vision, values, goals, objectives, roles, responsibilities, and timelines. Its primary purpose is to help an organization do a better job – to focus its energy, to ensure that members are working toward the same goals, to assess and adjust the organization’s direction in response to a changing environment.

The Strategic Planning Committee is in the process of gathering information from each committee – goals and responsibilities – as well as from the questionnaire handed out at the Annual Meeting. President Mary’s goal this year is to update the current strategic plan to better reflect the changing environment of the legal profession and to meet the needs of current and future members.

The Texas Docket – Sharon Lee

The Texas Docket editor and committee have been diligently working on the new format, obtaining articles, preparing information on signing up advertising vendors, and getting everything in line for our first issue due out in July. We still have work to do and hope that you will like the new format and receiving *The Texas Docket* electronically. Of course, as reported before, those members that do not have e-mail will receive their issue by regular mail.

Please do not hesitate to contact me with your thoughts; any vendors that you think might want information and suggestions. Sharon Lee at slee75044@yahoo.com.

Credentials – Theresa Ann Alba, PLS

The Credentials Committee has not met since May 1, 2009, and will meet via telephone as soon as we hear back from the EC regarding our Incentive Program (i.e., Pay It Forward Program). We are anxious to implement such Program. I had a teleconference on June 10, 2009, with Samantha Tandy to discuss implementation of such program with the help of the Professional Development Committee as soon as we are given either the green or red light by the EC. Samantha Tandy plans to do more research regarding the NALS Jet Award. The Credentials Committee has taken no further actions.

Professional Development – Samantha Tandy, ALS

I had a conference call with Theresa Ann Alba (Chairman---Credentials). We discussed the following:

- * PALS/Mentorship program---ideas given to EC liaison officer to discuss with EC at the next retreat.
- * Discussed the possibility of application for NALS Jett Award---research needed to find out next steps in applying and whether or not our ideas for the above-mentioned program would qualify.

I have inquiries into my committee for ideas on how to implement our goals for the year and ideas for upcoming events at the Fall Board Meeting (San Antonio) and Annual Board Meeting (Austin).

Webmaster – Cindy Curry, PLS, ACP, TBLs

I have posted items to the website as requested by various officers and chairmen updating information for the new fiscal year. If anyone has a change to be made to his or her information, please let me know.

